

**IOWA SWIMMING, INC.
ATHLETE
APPLICATION FOR TRAVEL FUNDS**

“An amateur cannot accept reimbursement for board and traveling expenses in excess of the actual justifiable amount incurred by the swimmer.”

INSTRUCTIONS: This form must be COMPLETELY filled out. Application for travel funds must be made within 30 days of the last date of the competition. Forward application, together with receipt for lodging, travel receipt (airfare, gas purchases) or mileage(receipt not required), per diem \$25 (receipt not required) and a statement of all funds received from other sources, if any, to the ISI Office. **IT IS MANDATORY THAT YOU SHOW THE REQUIRED IOWA MEETS ATTEND: 3 Meets for season applying and minimum of 3 individual event per meet.** See page 2 of this form for additional information.

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ - _____

PHONE: (____) _____ - _____ EMAIL: _____

SWIM CLUB REPRESENTED: _____

ID # _____

IOWA MEETS ATTENDED THIS SEASON: _____

NAME OF EVENT ATTENDED: _____

LOCATION: _____

DATE OF EVENT: _____

EVENTS SWAM _____

TRANSPORTATION (Air & Gas Receipt required or mileage): _____

LODGING (Receipt required): _____

FOOD PER DIEM: _____ DAYS @ \$25 = \$ _____

OTHER FUNDS APPLIED FOR: _____

OTHER FUNDS RECEIVED : _____

SIGNATURE OF APPLICANT: _____

DATE OF REQUEST: _____

ISI Codebook Section A; X; C. Athlete Travel

Athletes are eligible for travel reimbursements if they meet the requirements laid out in this section.

1. Qualifications for individual swimmers -- To qualify for travel expense reimbursement a swimmer must:
 - a. Be an Iowa registered swimmer at the time of competing in a qualifying meet;
 - b. Have competed in at least three (3) ISI invitational sanctioned meets, which are open to all Iowa swimmers for which are open to all Iowa swimmers for which reimbursement is requested and have completed a minimum of three (3) individual events at each of these three (3) meets. If a prelim/final meet, any scratches from finals will not be counted as an individual event.
 - c. Any swimmer, who believes he or she is reasonably unable to satisfy the requirements applying to the number of meets in which an athlete must compete, may file a request for a waiver with the ISI Board of Directors. ISI will review on an individual basis the reimbursement request.
2. Qualifying Meets -- The following will be considered qualifying meets for which reimbursement may be requested:
 - a. U.S. Open
 - b. National Championships
 - c. 18 & Under Championships
 - d. Sectionals
 - e. Disability Championships
 - f. Olympic Trials
3. Limitations on Reimbursements -- Athlete travel reimbursements by ISI will be subject to the following limitations:
 - a. Swimmer reimbursement will be limited to \$6000 per season.
 - b. A maximum of \$350 for "drive to", or \$450 for "fly to" meets per season for each swimmer requesting reimbursement for all meets listed above, except Sectionals. Sectional reimbursement shall be limited to \$250. The coaches committee shall designate which meets are "fly to" and "drive to" meets. Relay only swimmers at qualifying championship meets will be reimbursed according to the sectional formula, except for Sectional meets. Relay only swimmers at Sectional will not be eligible for reimbursement.
 - c. After reimbursement to the meets listed in section C.2.A-F with the exception of D, the balance of the \$6000 will be distributed to the Sectional swimmers on the basis of shares, not to exceed \$250 per swimmer. Swimmers having been registered with ISI for 4 years or more shall be eligible for 100% of the share, 3 years for 75% of the share, 2 years for 50% of the share, and 1 year 25% of the share.
 - 1) High School swimmers, through the summer immediately following their graduation from high school, and having been registered with ISI for 2 years or more shall be eligible for 100% of the share, and 1 year for 50% of the share.
 - 2) Swimmers who do not meet c.1, no loner in high school, and having been registered with ISI for 4 years or more shall be eligible for 100% of the share, 3 yhears for 75% of the share, 2 years for 50% of the share, and 1 year of 25% of the share.
 - d. Swimmers at Sectionals who fail to swim the cut time and are unable to provide the cut time shall be ineligible for reimbursement through ISI. Meet results acceptable for proof by ISI and not necessarily the Sectional meet host,include USA Swimming meets, YMCA meets, and high school meets.
 - e. A maximum of \$25 per diem for food to be allowed.
 - f. A swimmer competing in Olympic Trials in addition to one or more other qualifying meets during a season may request reimbursement of expenses for Olympic Trials and in such case the request will be considered on an individual basis by the ISI Board which will have the discretion to approve a reimbursement not subject to these limitations.
4. Submittal deadline -- Application for reimbursement for National short and long course meets must be postmarked within 30 days of the last date of the competition. The postmark on the mailed application will determine if it has been made within the time limit. Any claim rejected due to the 30-day rule must be available to ISI and any Iowa Club with the postmarked envelope attached for proof of denial.
5. Send to -- Forward application (APP-18a) together with receipt for actual travel and lodging to the ISI Office. If you have received funds from other sources a statement must be included with application.

IT IS MANDATORY THAT YOU SHOW THE REQUIRED IOWA MEETS ATTENDED